



(715)378-2263 · www.solonk12.net

SCHOOL DISTRICT OF SOLON SPRINGS

8993 E Baldwin Avenue · Solon Springs, WI 54873

APPLICATION FOR EMPLOYMENT

The Solon Springs School District does not discriminate in employment on the basis of race, color, religion, national origin, sex, age, marital status, disability, sexual orientation, arrest or conviction record, or any other legally protected status. The District is committed to providing access, and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities.

PERSONAL INFORMATION:

Date: _____ Social Security Number: _____

Name: _____
Last First Middle

Present Address _____
Street City State/Zip

Permanent Address _____
Street City State/Zip

Telephone (Home): _____ Cell Phone: _____

(Work): _____ E-Mail: _____

POSITION SOUGHT: (check all that apply)

- Teacher
- Teacher Aide
- Substitute Teacher
- Bus Drive/Sub
- Secretary/Clerical
- Kitchen Help/Cook
- Janitorial
- Coach

EDUCATIONAL HISTORY:

High School:

Name: _____ Location: _____ Diploma (Y/N) _____

Post Secondary (most recent first)

School: _____ Location: _____ Diploma (Y/N) _____

Major: _____ Minor: _____

School: _____ Location: _____ Diploma (Y/N) _____

Major: _____ Minor: _____

Teacher Certification¹ (if applicable) Area(s): _____ Grades: _____

Additional relevant schooling & certification information should be included on separate sheet of paper.

STUDENT TEACHING: (for teacher applicants only)

School Name: _____ Location: _____ Grade (s) _____

Coop Teacher: _____ Phone: _____

School Name: _____ Location: _____ Grade (s) _____

Coop Teacher: _____ Phone: _____

WORK EXPERIENCE: (most recent first – attach separate sheet with listing of other relevant employment)

Position: _____ Employer: _____

Address: _____ Supervisor: _____

Reason for Leaving: _____ Dates of Employment: _____

Position: _____ Employer: _____

Address: _____ Supervisor: _____

Reason for Leaving: _____ Dates of Employment: _____

Position: _____ Employer: _____

Address: _____ Supervisor: _____

Reason for Leaving: _____ Dates of Employment: _____

REFERENCES:

Name: _____ School/Company: _____ Phone: _____

Position: _____ Address: _____

Basis of Reference (e.g. previous supervisor): _____

Name: _____ School/Company: _____ Phone: _____

Position: _____ Address: _____

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Name: _____ School/Company: _____ Phone: _____

Position: _____ Address: _____

Basis of Reference (e.g. previous supervisor): _____

BACKGROUND INFORMATION:

Are you currently employed? _____ Yes _____ No

Is your current employer aware of your application for another job? _____ Yes _____ No _____ N/A

Have you ever been investigated, disciplined, dismissed, asked to resign, or resigned from employment based in whole, or in part, because of *job-related performance factors* OR *immoral conduct*? _____ Yes _____ No

If "Yes", please provide written explanation:

Have you ever been convicted of a felony, misdemeanor or traffic related offense beyond a minor speeding ticket? _____ Yes _____ No

If "Yes", please provide written explanation:

_____ *(Payment of a fine will not be an automatic bar to employment and will be considered only as it is related to employment)*

Have you ever paid a civil forfeiture, or fine for a non-traffic related offense, including municipal court violations, shoplifting, etc.? _____ Yes _____ No

If "Yes", please provide written explanation:

_____ *(Payment of a fine will not be an automatic bar to employment and will be considered only as it is related to employment)*

Do you have any charge(s) pending against you? Have you ever had a Restraining Order against you? If "Yes", please provide written explanation: _____ Yes _____ No

_____ *(A pending charge will not be an automatic bar to employment and will be considered only as it is related to employment)*

Have you ever been denied employment because of failure to pass a drug screening OR for falsification of employment records? _____ Yes _____ No

If "Yes", please provide written explanation:

An offer of employment is conditional based upon proof of eligibility to work in this country, successful background & criminal background checks, appropriate certification, passing of physical and other conditions that may be required including approval by the School Board, including favorable drug screening by a clinic selected by the District.

AUTHORIZATION

I hereby authorize investigation of all statements contained in this application or made by me during the hiring process. I understand that misrepresentation or omission of facts called for is cause for denial of employment or dismissal. The Solon Springs School District and its employees shall not be held liable if I am denied employment, or terminated following employment, if it is verified that I provided false statements and/or omitted substantive information.

I voluntarily grant the Solon Springs School District the right to investigate statements I have made in the job application process, as well as other job related information, activities and references. I also authorize any current or former employer, person, firm, corporation, school, or government agencies (including law enforcement) to disclose to the Solon Springs School District any information that is sought as part of a background check. I hereby release the School District of Solon Springs, and providers of information, from liability for any damages, which may result from furnishing of this information.

Dated: _____ Applicant's Signature: _____

